



GUJARAT POWER ENGINEERING & RESEARCH INSTITUTE

Nr. Toll Booth, Ahmedabad-Mehsana Express Highway,
Village : Mevad, Ta & Dist. : Mehsana - 382 710. Gujarat, India.
Tel. : +91 - 2762-285875/71/72/73 Website : www.gperi.ac.in

SHORT TERM TENDER NOTICE

(For purchase of books)

Sealed tenders on separate prescribed formats are invited on behalf of Gujarat Power Engineering & Research Institute, Mehsana, Gujarat from the reputed Publishers/Distributors/Book-Sellers for the supply of Books of various publishers as per list available at Annexure-I. The terms & conditions for supply of books are available at Annexure-II. For detailed information and annexure, please log on to the institute website : www.gperi.ac.in

Tender No.	Department	Estimated Cost
GPERI/2018/LIBRARY/ BOOKS/001	Library (Civil, Computer, Electrical, Mechanical, Humanities and Science)	7,00,000 /-

Schedule	Date	Time
Last date of submission of tender documents:	19 th January, 2018	4.15 PM
Date of opening of tenders at GPERI, Mehsana	22 nd January, 2018	11.00 am

The Tender documents/annexures may be downloaded from the institute and may be submitted in the office of **Purchase Officer, Nr. Toll Booth, Ahmedabad-Mehsana Express Highway, Village : Mevad, Ta & Dist. : Mehsana - 382 710.**

NOTE: The Financial Bid and Documents Should be in the prescribed format duly signed should be submitted separately in sealed envelopes.

Pease write **TENDER FOR ANNUAL RATE CONTRACT FOR LIBRARY BOOKS** on the top of the envelop.

Annexure - 1

Terms and Conditions:

1. Supply of books will be made only by registered post/ speed post or through messenger at the cost of Firm/Agency at any place in the State of Gujarat as indicated in supply order.
2. The agreement of the terms and conditions for the supply of books shall be submitted by the firm/agency, duly signed and witnessed in case the contract is awarded.
3. Books/Publications shall be supplied in good physical condition/brand new. Damaged/defective copies shall not be accepted and will be returned at the cost of Firm/Agency.
4. The books should be supplied by the time/date specified in the order completely, failing which the order would automatically be treated as cancelled.
5. The sum of approximately **Rs. 7 lacs (Rs. Seven lacs)** is likely to be spent for the purchase of books during the year 2018 (1st January 2018 to 31st December, 2018).
6. **The Discount given on the rate of all publishers as finalized by the process of agreement/ARC will not be changed for one year (1st January 2018 to 31st December, 2018).**
7. Only latest editions are to be supplied even if mentioned titles are of earlier vintage in our purchase order.
8. Low priced editions shall be supplied unless otherwise specified.
9. Firm/Agency has to submit the bills in triplicate quoting our order number and date.
10. Serial number given in our order list should be mentioned against each item in the bill and in all the further correspondence of the Firm/Agency.
11. The same Indian/Asian edition of books available in the market should be supplied even if foreign edition is mentioned in our order unless otherwise specified.
12. In the case of foreign publications, the original prices in the foreign currency shall be mentioned in the bill along with the Rupee prices charged in accordance with the approved rate of exchange.
13. Supply of foreign publications at the prevailing exchange rates and attested stamped copy of the rates/certificate be attached.
14. The Foreign Books available in dual currencies should be billed in the currency by which the converted cost is the lowest in Indian rupees with certificate.
15. The details of the price shall be given in Price Bid (Annexure -II) only and nowhere else. Prices

quoted shall be FIRM and on F.O.R. Destination basis (i.e. GPERI, Mevad, ,Mehsana). However, the tenderer should indicate in the Price Bid, the break-up of Unit F.O.R. Destination Prices with break-up of Unit Ex-works price, Excise duty, GST, Custom Duty, average freight, packing charges, and Insurance Charges.

Only for Traders - Tender:

- a. In case of a trader-tender, if the quotation is furnished for all inclusive rates and the rates of taxes and duties are indicated without indicating the amount, in such cases, the **price** is eligible for statutory variation.
- b. Where the trader-tender quotes all inclusive rates without indicating the rate of Taxes and Duties included in the quoted price, the price is not eligible for any statutory variation.

16. The prices shall be inclusive of packing & forwarding charges. The Materials should be strongly and adequately packed to ensure safe arrival at destination. The materials dispatched from overseas by Air / Shipping should be packed such that it can withstand rough handling and possible corrosion due to exposure to salt laden atmosphere, salt spray or open storage. All packing must be clearly marked with order Number and consignee's name and address.

17. All the materials will be required to be supplied up to Destination against all transit risks, such as damage, loss, theft, fire, etc. The insurance period shall cover 15 days after the date of receipt of materials at site to enable GPERI to check up stores fully. The suppliers will be responsible for free replacement of such stores which have been received short, damaged or broken within 15 days.

18. The cost of damaged, defective stores materials will however be deducted from the bills of the suppliers and will be refunded only after replacement thereof. It will be the responsibility of the supplier to lodge claim against the insurance on receiving necessary advice from GPERI.

19. Unloading of the materials shall be arranged by the vendor.

20. GPERI reserves the right to place repeat order / additional order on the successful tenderers up to 25% of the original quantity of the P O at the same prices, terms and conditions stipulated in the original contract **during three months from** the date of Purchase Order.

21. Delivery Period: Three weeks from the date of purchase order.

22. The tenderers will have to quote a firm delivery period subject to the force Majeure conditions as accepted by GPERI. Tenderer should mention their delivery period. Time being the essence of this tender, delivery period shall be strictly adhered to. Delay in execution of order on account of any reasons will be subject to levy of penalty.

23. In case, the materials are not delivered within the period stipulated in the order, penalty shall be levied at $\frac{1}{2}\%$ per week of the total order value, maximum 10% reckoned on the value of late delivered supplies.

24. GPERI shall have the right to make any changes, additions / deletions or modifications in any terms / conditions or quantity of the tender and / or specifications as may be deemed necessary by GPERI at its sole discretion at any time before the due date of opening of the tender.
25. Revision of prices or any commercial terms affecting the price after opening of technical bids shall not be considered and will be ignored.
26. Further, "GPERI" reserves the right to terminate the Contract (i.e. Purchase order) at any time, without assigning any reasons, whatsoever, by giving a notice or not less than period of **ONE month**. Suppliers will not be entitled for any compensations / damages / losses, refund by PG whatsoever, on account of such termination of the Contract.
27. GPERI reserves the right to cancel any or all the offers / bids or to accept any offer without assigning any reasons.
 - a. In case GPERI finds that there is an attempt of cartel in the prices, GPERI reserves the right to consider or reject any or all the parties offers without assigning any reasons thereof.
28. GPERI reserves the right to increase or decrease the quantity against each item/s while placing the order.
29. The tenderer must give in his offer, the full name and address with phone, Fax & mobile numbers of the Authorized Representative to do liaison work with GPERI on their behalf.
30. Tenderer should invariably fill up all the details of all the Annexure/s including the prices in the Price Bid Annexure of this tender document and should be duly signed by authorized signatories with their rubber stamp and along with Company's seal / stamp affixed on each paper.
31. All the tenderers must ensure that all the relevant documents / papers submitted with the tender should be serially numbered, properly bounded / tied together .and properly documented.
32. One bill shall cover books pertaining to one order only.
33. The supplier undertakes to refund the amount, if charged in excess than the prices of books.
34. The payment shall be released after the receipt of books and their verification by the Institute.
35. If any discrepancy is found in the consignment, it will be returned at supplier's cost.
36. Defective copies, if any supplied, will be replaced even stamped, accessioned after any length of time, when detected at the cost of supplier.
37. Conditional and telegraphic tenders shall not be accepted. Tenders received after due date and time will be rejected.

38. In case the date of receipt of tenders is declared /happens to be a public holiday, the tender will be received and opened on the next working day at the stipulated time and venue.
39. At the time of opening the Bid, the interested bidders or their duly authorized representatives may present themselves at their own cost, if interested.
40. No banned book(s) should be supplied and if any such book is supplied, it would be forfeited.
41. The tenderers must ensure to supply all the books mentioned in the Purchase Order. In case of non-supply of certain books, the supplier needs to submit the evidence of out-of-print.
42. Decision of the Principal, Gujarat Power Engineering and Research Institute, Mehsana, on any dispute related to this tender shall be final and binding and reserves the right to accept or to cancel/reject/modify any or all item(s) of the tender at any stage without assigning any reason.
43. If any legal dispute arises, its jurisdiction will be Mehsana, Gujarat .
44. Any query, information clarification pertaining to this tender may be referred to **Purchase department** Gujarat Power Engineering & Research Institute, village Mevad, Ta & Di Mehsana, Mehsana-382710 OR purchase@gperi.ac.in (email ID). Contact No:9276892833

(Signature of the Bidder with stamp)

Signed by the bidder in the presence of Sh.

(Name of the witness and his / her address)

ANNEXURE - 2
DETAILS OF THE FIRM

Tenderer shall provide all the details in this form and shall be placed as a Second Page

of the bid.

Supplier Name:

Within Gujarat / Outside Gujarat

Pvt. Firm / Public Ltd. / State Govt.

(Indicate the relevant status)

Under taking / Central Govt.

undertaking

GST No. and GST Date

CST No. and CST Date

Excise No. and Excise Date

Financial Turnover for Past 3 Years

1st Year

2nd Year

3rd Year

(Rupees in Lacs (10⁵))

Custom No. and Date (If applicable)

Address of:

Registered
Office

Factory / Works

Authorized Representative

Contact person name:

Designation:

Address:

City & Pin code:

State:

Country:

Phone Nos. (Off.):

Phone Nos.(Res.):

Fax Nos.:

STD Code.:

Mobile No.:

Web site address:

Email-id:

Specimen signature:

Seal of the Firm

Signature of the Tenderer

ANNEXURE - 3

List of Major Academic Institutions (Customer)

Sr No	Name of the institute

Seal of the Firm

Signature of the Tenderer

ANNEXURE - 4

PRICE BID FORMAT

Sr No	Publisher (Group : A)	Discount Rate
1	Academic Press	
2	Addison Wesley	
3	Affiliated East West Press	
4	Akshat Pub	
5	APH Publishing	
6	APH Publishing Book Centre, New Delhi	
7	Apress Pub	
8	Arihant	
9	B S Publications	
10	Bailey Bros & Swinfan Ltd	
11	Blackie and Son	
12	bookbooncom	
13	BPB Publication, New Delhi	
14	BSIRSA	
15	Business Books Ltd, London	
16	Butterworth - Heinemann; Oxford	
17	Cambridge University	
18	Cambridge University Press; UK	
19	CBS Publications	
20	Cengage Engineering	
21	Central Publishing House	
22	Chapman & Hall Ltd	

23	Chapman Hall Ltd,London	
24	Charator Publication	
25	Charotar Publishing House Pvt Ltd, New Delhi	
26	Chilton Co NK	
27	CRC Press	
28	Crest publshing House	
29	Daya Publishing House	
30	Delhi Publishers	
31	Dover Publications	
32	Dreamtech	
33	Edward Arnold	
34	EEE Publication	
35	Ellis Horwood	
36	Elsevier	
37	Galgotia Publication Pvt Ltd Daryaganj, New Delhi	
38	Galgotia Publications	
39	Green stream Publication	
40	Hemisphere Publishing	
41	HMT	
42	Hutchinson	
43	IK International	
44	Jaico publication	
45	John Wiley & Sons, New Delhi	
46	Kalaikathir Achchagam - Coimbatore	
47	Krieger Pub	
48	Macmillan Education Limited	

49	MacMillan India Ltd New Delhi	
50	Macmillan Press Ltd, (UK)	
51	Macmillan publishing co, New York	
52	McGraw Hill Book Co New York	
53	McGraw-Hills Publishers, New Delhi	
54	Microsoft Press	
55	Morgan	
56	Narosa Publishing, New Delhi	
57	New Age International (P) Ltd, New Delhi	
58	New Society Publishers	
59	Newnes Oxford	
60	O'REILLY	
61	Oxford and IBH Publishing Co New Delhi	
62	Oxford BSP Professional Books, New Delhi	
63	Oxford University Press	
64	Papyrus Pub	
65	Pearson Eductaion, Delhi	
66	Pergamota Press Publications	
67	Prentice Hall of India, New Delhi	
68	Prentice Hall Press, New Jersey	
69	Rastogi Publications	
70	S Chand & Company Ltd, Delhi	
71	Springer	
72	Tata McGraw Hill Education Pvt Ltd , New Delhi	
73	Tata McGraw-Hill Publishing Company Limited, New Delhi	
74	Tech Publication, Delhi	

Publisher (Group : B)		
1	Khanna Publisher, New Delhi	
2	Lakshmi Book Store, New Delhi	
3	Laxmi Publication, New Delhi	
4	MIR publishers	
5	Nem Chand and Bros, Roorkee	
6	Satya Prakashan	
7	SatyaPrakashan New Delhi	
8	Scitech Publications	
9	Scitech Publications	
10	SK Kataria and Sons Publishers, New Delhi	
11	Cengage Learning	
12	New Central Book Agency	
13	Nirali Prakashan	
14	Standard Publishers Distributors, Delhi	
15	Techmax Publishers	
16	Dhanapat Rai	
17	Jain Brothers	
18	Jain Publishers, Delhi	
19	Katson Publishing House, Ludhiana	
20	Katson Publishing House, New Delhi	
21	Kedarnath publication	
22	Umesh Publication	
23	Unique International Publications, Jalandhar	

Signature of the Tenderer

Seal of the Firm