

## **Terms and Conditions**

1. The Technical Specifications of “Renewal of Microsoft Campus Agreement (CASA) at GPERI” are enclosed as Annexure-A. The vendor is requested to quote for the same technical specifications. The non-adherence to the same may lead to the rejection of the Tenders.
2. General terms and conditions are enclosed as Annexure-B and price bid enclosed as Annexure-C.
3. The vendor has to complete the work, including supply, installation and commissioning within 1 week from the date of the clear order placed by GPERI.

<b>Last date of submission of Tender to GPERI</b>	<b>13<sup>th</sup> August, 2020 by 4:00 p.m.</b>
<b>Technical bid opening date</b>	<b>14<sup>th</sup> August, 2020 by 10:00 a.m.</b>
<b>Price bid opening date</b>	<b>14<sup>th</sup> August, 2020 by 2:00 p.m.</b>

All Tender submissions are to be made at the address mentioned below by RPAD or Speed Post.

**Purchase Officer**

**Gujarat Power Engineering & Research Institute**

**Nr. Mehsana Toll Booth,**

**Ahmedabad – Mehsana Express Highway,**

**Village: Mevad, Mehsana-384460,**

**Gujarat, India**

**Ph No: 9276892833**

**ANNEXURE - A**

**TECHNICAL DETAILS**

<b>Sr No</b>	<b>Part Code</b>	<b>Particular</b>	<b>Qty</b>
<b>1</b>	<b>2UJ-00011</b>	<b>Microsoft Desktop Education All Lng License /Software Assurance Pack Academic OLV 1License LevelE Enterprise 1 year (HSN 9973)</b>	<b>46</b>
<b>2</b>	<b>9EA-00314</b>	<b>Microsoft Windows Server DC Core All Lng License /Software Assurance Pack Academic OLV 2Licenses LevelE Additional Product core Lic 1 year (HSN 9973)</b>	<b>8</b>

**Note: - Quote the rates for 1 Year**

**Agreement No:-V0678275**

**ANNEXURE – B**  
**GENERAL TERMS & CONDITIONS**

1. The vendor may submit their offer on their own letterheads giving full specifications.
2. Tender should be enclosed in a sealed cover, subscribed "Tender for Renewal of Microsoft Campus Agreement (CASA) at GPERI".
3. **SUBMISSION OF BID DOCUMENT:**

GPERI follows two bid systems. Tenderer shall submit two separate bids viz.

**(A) Techno – Commercial Bid (Technical Bid) :-**

- Signed and sealed copy of Annexure –A and Annexure –B
- Documents as per Annexure- B point no. 14

**B) Price Bid:-**

1. Signed and sealed copy of Annexure –C

**Send a single cover containing 2 separate covers (technical bid cover and price bid cover). The vendor who will fail to follow the two bid process or fail to submit the required documents, shall be disqualified. The price bid of technically disqualified vendor will not be opened.**

4. The Tender should reach this office on or before the last date and time fixed. Tenders received after will not be considered.
5. The vendor is requested to send their brochure mentioning the product specifications and technical details along with the Tender.
6. The price quoted should be inclusive of all taxes, packing, forwarding, transportation, and Installation, commissioning, configuring of the link and hardware/software.
7. The prices and unit rates quoted shall be valid till the completion of the Project.
8. **Delivery and Installation completion period:** - Within one week from the date of receiving order.
9. **Contract Period:** 1 year.
10. The Bidder will rectify the faults within 24 hours failing which; the Bidder will arrange temporary replacements. The services shall be provided 24 hours & 7 days in a week.
11. The vendor shall not transfer/assign the contract to any other party.
12. **Payment terms:** 100% payment after confirmation of renewal process by Microsoft and submission of certificates within 25 days.

13. In case of late delivery or delay in renewal process, GPERI reserves the right to charge 0.5 % of total order value per week.
14. The agency should be provided photocopies of the following documents will be attached along with the Tender. Tenders received without the details asked for may not be considered : -
  - (a) Company Registration Details
  - (b) Pan card details
  - (c) List of Customers
  - (d) Authorization Certificate (From Microsoft)
  - (e) Last Year Audit Report
15. The Principal, GPERI reserves the right to accept or reject any Tender without assigning any reason thereof.
16. **Jurisdiction.** The contract shall be governed by the Laws of India for the time being in force. The Courts of Mehsana only shall have jurisdiction to deal with and decide any legal or dispute arising out of this contract/terms and conditions.
17. **Settlement of Disputes.** Any disputes or difference arising out of or in connection with the Contract/Terms and Conditions shall be to the extent possible settled amicably between the parties. If amicable settlement cannot be reached then all disputed issues shall be settled by arbitration.
18. **Arbitration.** In the event of any dispute or difference arising under this Contract, the matter shall be referred to the Arbitrator to be nominated by the Principal, GPERI and whose decision will be final and binding on both the parties. The venue of arbitration will be GPERI subject to as aforesaid the Arbitration Act, 1940 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply to the Arbitration proceedings under this Contract.
19. GPERI reserves all the rights to cancel any or all the offers / bids or to accept any offer without assigning any reasons at any stage of process.

**Seal of the Firm**

**Signature of Authority**

**PRICE BID**

**ANNEXURE- C**

<b>FOR 1 YEAR</b>							
<b>Sr No</b>	<b>Part Code</b>	<b>Particular</b>	<b>Qty</b>	<b>Rate</b>	<b>GST</b>	<b>Rate after GST</b>	<b>Total Amount With GST</b>
1	2UJ-00011	Microsoft Desktop Education All Lng License /Software Assurance Pack Academic OLV 1License LevelE Enterprise 1 year (HSN 9973)	46				
2	9EA-00314	Microsoft Windows Server DC Core All Lng License /Software Assurance Pack Academic OLV 2Licenses LevelE Additional Product core Lic 1 year (HSN 9973)	8				
<b>TOTAL AMOUNT WITH GST:-</b>							

**Seal of the Firm**

**Signature of Authority**