

1. Gujarat Power Engineering & Research Institute (GPERI) invites '**Quotation for ARC of Providing HP Desktop Parts at GPERI**' from reputed agencies. The contract period will initially be for a period of one year extendable on satisfactory performance and mutual consent on same terms and conditions.
2. Quotation should be sent by RPAD or Speed Post in sealed envelope duly signed and sealed copy of our term & conditions and proper documents on below given address:

Purchase Officer

**Gujarat Power Engineering & Research Institute
Nr.Toll Booth, Ahmedabad - Mehsana Express
Highway, Village: Mevad, Ta & Di : Mehsana-382710
Gujarat, India.
Ph No: 9276892833**

3. The vendor should carefully read, understand and seek clarifications, if any, before filling in and submitting the quotation. No claim whatsoever will be entertained for any alleged ignorance thereof.

Last date of quotation submission to GPERI is 10th January, 2019 up to 4:00 p.m.

ANNEXURE – I

General Term & Conditions:-

1. The vendor will be prevalent initially for a period of 1 (one) year which is extendable subject to the successful fulfillment of the contract and also at the sole discretion of the Institute.
2. Quotation should be enclosed in a sealed cover, subscribed “**Quotation for ARC of Providing HP Desktop Parts at GPERI**” and should reach this office on or before the last date and time fixed.
3. **Contract Period:** 1 year.
4. The components must be providing at GPERI as per our given make.
5. On breakdown of desktop, call should be attended immediately on the same day, failing will reason in termination of contract.
6. If we found any type of losses or damages at the time of delivery, vendor must replace the same without charge any extra amount.
7. The work will primarily be carried out in the premises of this Institute. Only such work, which is not possible to execute in the premises of this Institute, would be allowed to be done at the vendor workshop with prior written permission of this Institute. A gate pass will be issued by the concern officer. No transportation charges will be paid to the vendor for the transportation of machines to and fro to their workshop for repair
8. The agency should be provided photocopies of the following documents along with the quotation. Quotation received without the details asked for may not be considered : -
 - (a) Company Registration Details
 - (b) Copy of terms and conditions duly signed with seal of the firm, in token of acceptance of terms and conditions.
 - © GST Registration Certificate
9. If the vendor fails to enclose any or all of the above documents his offer is liable to be rejected and will not be considered for empanelment.
10. The successful bidder / contractor will be required to enter into an Agreement / Contract.
11. GPERI reserves the right to accept/reject any bid and to cancel the bidding process at any time and reject all bids, at any time prior to placement of order, without thereby incurring any liability.

12. **Payment Terms:** - Payment will be made at the end of month within 25 days.
13. **Termination:** - The Institute reserves its right to terminate this contract after giving one week prior notice in case of unsatisfactory services or non-compliance of any of the condition of this agreement. Further either party can terminate this agreement after giving one month prior notice.

In the event of termination of contract for unsatisfactory services or non- compliance, Management of the Institute has every rights.
14. Quote the rates with GST, Packing, forwarding, transportation and other charges.
15. **The rates of all items as finalized by the process of agreement/ARC will not be changed for one year from the date of agreement.**

Applicable Laws

- (a) The supplier shall be governed by the laws and procedures established by Govt of Gujarat, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- (b) Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Mehsana. Gujarat, India only.
- (c) The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Mehsana. The decision of the Arbitrator shall be final and binding on both the parties.

ANNEXURE - II

Price Bid Format

Sr. No	DESKTOP COMP.	Part		Description	Brand	Rate	GST	Rate after GST
1	HP 8100 ELITE CONVERTIBLE MINITOWER DESKTOP COMPUTER	(A)	MOTHER BOARD	Intel Mother board for HP8100 Desktop	Intel			
		(B)	PROCESSOR	Intel Core i-5 650 processor @3.20 GHz	Intel			
		(C)	SMPS	SMPS for HP8100 desktop	HP			
2	HP 8200 ELITE CONVERTIBLE MINITOWER DESKTOP COMPUTER	(D)	MOTHER BOARD	Intel Mother board for HP8200 Desktop	Intel			
		(E)	PROCESSOR	Intel Core i-7 2600 processor @3.40 GHz	Intel			
		(F)	SMPS	SMPS for HP8200 desktop	HP			
3	COMMON FOR ALL PCs	(G)	RAM	4 GB DDR3	HP			
		(H)	MOUSE	USB OPTICAL HP	HP			
		(I)	KEYBOARD	USB 104 KEYS HP	HP			
		(J)	DVD WRITER	8X DVD ROM HP	HP			
		(K)	HARD DISK	500 GB SATA	SAMSUNG			
					SEGATE			
					WD			

Signature & seal of authority