

## **General Terms and Conditions**

1. Gujarat Power Engineering & Research Institute (GPERI) invites “**Quotation for Purchase Antivirus for CoE at GPERI**” from reputed agencies.
2. Quotation should be sent by RPAD or Speed Post in sealed envelope with signed and sealed copy of our term & conditions and proper documents on given below address:

**Purchase Officer**

**Gujarat Power Engineering & Research Institute**

**Nr.Toll Booth, Ahmedabad - Mehsana Express Highway,**

**Village: Mevad, Ta & Di : Mehsana-384460**

**Gujarat, India.**

**Mo: 9276892833**

3. **The quotations will be received by GPERI up to 4.00 PM on 17.05.2019.** Any bid received after the prescribed deadline shall not be considered irrespective of rates. **The intimation of opening the quotation will be given to you by Email/Phone.**
4. The vendor should Bus/Carefully read, understand and seek clarifications, if any, before filling in and submitting the quotation. No claim whatsoever will be entertained for any alleged ignorance thereof.

**ANNEXURE – A**  
**GENERAL TERM & CONDITIONS**

1. The vendor may submit their offer on their own letterheads giving full specifications.
2. Quotation should be enclosed in a sealed cover, subscribed "Quotation for Purchase Antivirus for CoE at GPERI".
3. The quotation should reach this office on or before the last date and time fixed. Quotations received after will not be considered.
4. The price quoted should be inclusive of all taxes, packing, forwarding, transportation, installation and commissioning.
5. Quote the rates for 1 yr, 2 yrs and 3 yrs for suggested brand.
6. The quoted prices shall be valid till the completion of the warranty, No price escalation shall be permissible in case of increase in taxes.
7. **Delivery of key and warranty certificate period:** - Within three to four days from the date of order.
8. The vendor shall not transfer/assign the contract to any other party.
9. **Payment terms:** 100% payment after delivery of proper document / certificate within 25 days.
10. In case of late delivery of all document / certificate, GPERI reserves the right to charge 0.5 % of total order value per week.
11. Vendor may quote for one brand or more than one brand.
12. The agency should be provided photocopies of the following documents will be attached along with the quotation. Quotations received without the details asked for may not be considered : -
  - (a) Company Registration Details
  - (b) Pan card details
  - (c) List of Customers
  - (d) Authorization Certificate
13. The Principal, GPERI reserves the right to accept or reject any quotation without assigning any reason thereof.
14. **Jurisdiction.** The contract shall be governed by the Laws of India for the time being in force. The Courts of Mehsana only shall have jurisdiction to deal with and decide any legal or dispute arising out of this contract/terms and conditions.
15. **Settlement of Disputes.** Any disputes or difference arising out of or in connection with the Contract/Terms and Conditions shall be to the extent possible settled amicably

between the parties. If amicable settlement cannot be reached then all disputed issues shall be settled by arbitration.

- 16. Arbitration.** In the event of any dispute or difference arising under this Contract, the matter shall be referred to the Arbitrator to be nominated by the Principal, GPERI and whose decision will be final and binding on both the parties. The venue of arbitration will be GPERI subject to as aforesaid the Arbitration Act, 1940 and the rules there under and any statutory modification thereof for the time being in force shall be deemed to apply to the Arbitration proceedings under this Contract.
- 17.** GPERI reserves all the rights to cancel any or all the offers / bids or to accept any offer without assigning any reasons at any stage of process.

**Seal of the Firm**

**Signature of Authority**

**ANNEXURE - B**

**PROFORMAT FOR PRICE SCHEDULE**

<b>Sr. No.</b>	<b>Particular</b>	<b>Qty</b>	<b>Make</b>	<b>Rate</b>	<b>GST</b>	<b>Rate after GST</b>	<b>Amount</b>
1	Server Based Antivirus ( for 1 yr)	100					
2	Server Based Antivirus ( for 2 yrs)	100					
3	Server Based Antivirus ( for 3 yrs)	100					

**Suggested Brand:- eScan Total Security, Net protector endpoint security, ESET Endpoint Protection Advanced**

**Place:**

**(Signature and seal of Bidder)**