

ANNEXURE – I

GENERAL TERMS & CONDITIONS

1. The vendor may submit their offer on their own letterheads giving full specifications. Delivery period should be clearly stated.
2. Quotation should be enclosed in a sealed cover, subscribed **"Quotation for Re-filling the fire Extinguishers at GPERI"**.
3. The quotation should reach this office on or before the last date and time fixed. Quotations received after will not be considered.
4. The price quoted should be inclusive of all taxes, packing, forwarding, transportation, loading & unloading charges, transit insurance and installation charges of fire extinguisher (As per Annexure – II).
5. **Delivery period:** - Within ONE week from the date of receiving order.
6. The vendor shall not transfer/assign the contract to any other party.
7. **Payment terms:** 100% payment after completion of refilling work of all fire extinguishers.
8. In case of late delivery or delay in installation of all fire extinguishers, GPERI reserves the right to charge 0.5 % of total order value per week.
9. **Warranty:** One year from the date of Re-filling.
10. GPERI may vary the quantity of items ordered as per actual implementation.
11. The Agency will be responsible for any damage/loss or theft caused to the equipment/property of GPERI during the work.
12. Vendor should give a full demonstration at our institute at their own cost.
13. GPERI reserves all the rights to cancel any or all the offers / bids or to accept any offer without assigning any reasons at any stage of tendering process.

Seal of the Firm

Signature of Authority

Annexure - II

Price Bid Format

Sr. No.	Fire Extinguisher Type	Capacity	Qty	Rate	GST	Rate after GST	Amount
1	CO2	4.5 Kg	8				
2	CO2	3.5 Kg	2				
3	ABC	4.0 Kg	9				
4	ABC	5.0 Kg	5				
5	ABC	2.0 Kg	7				
6	BC	4.5 Kg	1				
TOTAL AMOUNT:-							

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Signature of Authority